

**Statement of Understanding  
Regarding the Child Development Center (CDC) Waiting List,  
the Eligibility-Priority Policy, and  
Child Care Resource and Referral Services**

I understand that:

1. It is my obligation to contact the CDC on a quarterly basis to verify my continued interest in a child care space. Failure to do so will result in my child's name being removed from the waiting list.
2. If my child's name is removed from the waiting list for failure to contact the CDC on a quarterly basis, I must complete a new DLA Form 1854, "Application for Child Care Services", in order to be added to the list again. I will be added to the waiting list based on the date I submitted the new DLA 1854 to the CDC.
3. I am responsible for ensuring that the CDC Enrollment Manager has current contact information for me. I will notify her immediately of any changes in my duty location and home and work telephone numbers.
4. I have read and understand the attached Eligibility and Priority Policy. I further understand that my place on the waiting list may change, as others with a higher priority will move ahead of me, regardless of how long I have been on the waiting list.
5. I may request a referral list of local community child care centers.
6. Selecting and retaining child care services is a parental responsibility. Any information provided by the CDC staff is offered as a service to assist me in locating available child care so that I may make an independent choice as to the services that best meet the needs of my child and our family situation.
7. The referral list does not represent an endorsement of the program or the individual by the Defense Logistics Agency (DLA), the Defense Supply Center Columbus (DSCC), or Bright Horizons.
8. Neither Bright Horizons nor the Government ensures or recommends the quality of the referred service.
9. Information received is for my private use or the use of my family members.

Printed Name of Parent/Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of CDC Representative: \_\_\_\_\_ Date: \_\_\_\_\_